

Data Quality Reference Guide

Aggravated Assault – No Weapon, No Injury

There was no indication of a weapon involved or any injury sustained when the Aggravated Assault was committed. Please verify that the Aggravated Assault(s) in question involved either a weapon or an injury was sustained by the victim; otherwise, the offense should be Simple Assault.

Aggravated Assault – Personal or No weapon and Minor or No injury

The victim(s) sustained minor or no injuries and there were either no weapons or personal weapons used when the Assault was committed. Please verify that the Aggravated Assault(s) in question involved either a weapon or a more serious injury was sustained by the victim.

Bias Motivation of “Unknown”

The Bias Motivation code of Unknown (99) is to be used only temporarily when an offense is initially classified; when the subsequent investigation reveals the specific bias motivation or that no bias was found, the agency must update its original submission. An agency should refer to the “Two-Tier Decision-Making Process” found in the FBI CJIS-UCR Hate Crime Data Collection Guidelines and Training Manual.

Burglary and Larceny in Same Incident

The incident contains a Larceny-Theft. Offenses such as Burglary (any degree), Residential Burglary, and Safecracking should be classified as Burglary. Burglary often includes some type of theft as an inherent element. For the purposes of UCR submission, *only* the Burglary is to be reported, not the inherent theft.

Child Relationship with 10 or Less Years of Age Difference

The relationship of the victim to offender was "child"; however, the age difference between the victim and the offender was 10 years or less.

Child/Parent Relationship with Possible Age Problem

The victim segment relationship should be *victim to the offender*. In these incidents, it appears the agency may be reporting the relationship of the *offender to the victim* as opposed to the victim to the offender or may be confusing the spouse and step-parent codes.

Credit Card/ATM Fraud with Property of Credit/Debit Card

The offense of Credit Card/ATM Fraud should not include the credit or debit card as property stolen in the property description; only list the property taken as a result of the Fraud. Please verify the offense or the property description on the incident(s) in question.

Data Quality Reference Guide

Drug Measurement of "XX"

Incidents with reported drug quantity measurements of "XX" (Not Reported) must be updated after laboratory analysis. Please update the temporary drug quantity measurements.

Drugs Type vs. Dosage Units

The incidents with drug types Crack, Cocaine, and Marijuana have been reported with dosage unit (DU) as the code for Type of Drug Measurement. Typically, their weight measurement should be gram (GM), kilogram (KG), ounce (OZ), or pound (LB). For Marijuana, the number of plants (NP) is used in some incidents. The DU code should be used to express the number of capsules, pills, tablets, etc.

Fondling Victims with Offenders Aged 1 - 12

Due to the age of the offenders and the definition of Fondling, please verify that the information contained in the specific incident(s) is accurate.

Illogical Property Description by Offense

The property descriptions for stolen and/or recovered property must be logical for the associated offense(s); for example, Offense = Motor Vehicle Theft should not have a Property Description = Structures-Other; Larceny/Pocket-Picking should not have Farm Equipment, or; Larceny/Shoplifting should not have Trucks.

Incest Victims with Non-Family Offender(s)

Incest is defined as the non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law. The incident(s) in question contain data which do not meet the guidelines because the relationship is not within the definition, such as an acquaintance.

Incidents Occurring at Midnight

When an incident hour is unknown, it should be left blank. The incident hour of "00" equals Midnight. Please verify the hour of the incidents.

Larceny-Theft with Stolen Structure

An incident is reported with the stolen property as Structures - Single Occupancy Dwellings, Other Dwellings, Other Commercial, Business, Industrial, Manufacturing, and Public Community. It is uncommon in an offense of Larceny-Theft that a *structure* is the property that was stolen. (See "Illogical Property Description by Offense".)

Larceny-Theft with Stolen Aircraft

It is uncommon in an offense of Larceny-Theft that an *aircraft* is the property that was stolen. (See "Illogical Property Description by Offense".)

Data Quality Reference Guide

Murder/Manslaughter with Vehicle as Weapon Type

An incident with the offense of Murder or Negligent Manslaughter has been reported with a Vehicle as the Weapon Type. Although this can be possible, please verify the incident(s) in question are not traffic fatalities. Traffic fatalities are not reportable in UCR.

Other Arson with High Dollar Amount

Incidents have been reported with the offense of Arson-Other and a large dollar value (over \$1000) of property loss. Please verify the value(s) of property loss on the incidents in question.

Property Description Using “Special” Category

The property description code “99” (Blank) should not be used in the property segment. This code is a *special* data value designated for use by the FBI to capture statistics under certain circumstances, such as a national program to identify “fad” crimes. Any property description code “99” must be updated with an allowable code.

Robbery Incidents with Victim Other than Individual/Other/Unknown

The victims of a Robbery include not only those persons and other entities (businesses, financial institutions, etc.) from whom property was taken (or was attempted to be taken), but also those persons toward whom the offender(s) directed force or threat of force in perpetrating the offense. Please confirm all victims of the Robbery offense were included in the incident.

Simple Assault – with Injury and No weapon

In the Simple Assault incident(s), there was an indication that the victim(s) sustained minor injuries; however, there were no weapons indicated. It is possible for an Assault to occur without the use of a weapon; however, please verify that the Simple Assault(s) in question did not involve a weapon and did not involve severe injury.

Shoplifting with Individual as the Victim

The information contained in the Theft-Shoplifting incident indicates an *individual* in the victim segment. Although it is uncommon, it is possible for an individual to be the victim of a Shoplifting rather than a business. Please verify that the victim(s) listed in the Shoplifting incident(s) in question are accurate.

Statutory Rape Victims with Family Offender(s)

Statutory Rape is defined as the non-forcible sexual intercourse with a person who is under the statutory age of consent. The incidents in question indicate parental and other family relationships. Please verify that the incidents in question are Statutory Rape rather than the more appropriate offense of Incest.

Data Quality Reference Guide

Theft from Coin Operated Machine Contains Uncommon Stolen Property

The information contained in these incidents indicates uncommon items in the property description that would be taken in a Theft from a Coin-Operated Machine, such as bicycles, computer equipment, firearms, purses/handbags, jewelry, credit/debit cards, etc. (See “Illogical Property Description by Offense”.)

Unknown Victim Information on Group A Incidents

Typically, the victim information should be known. If an exact age cannot be determined, a four-character age range may be entered to approximate the victim’s age. The age, sex, and race of victims provide important statistical information and every effort should be made to collect these data.

Vandalism of Property with Destroyed/Damaged Vehicle Parts/Accessories

When an offense of Destruction, Damage, or Vandalism of Property occurs and the offender damaged vehicle parts or accessories that are on the vehicle, such as scratched doors or broken antennae, the more appropriate description would be the actual automobile. Please ensure all incidents are being coded correctly.

Victims/Offenders/Arrestees are Age 99 or Victims/Offenders/Arrestees are Age 10 and Under

There appears to be reporting issues regarding the “Age of Victim”, “Age of Offender”, or “Age of Arrestee”. If an age is unknown, the data value should be “00”; the data value “99” is designated for individuals aged 98 and older. Also, it appears some incidents with the ages of “01” and “02” should have been “00”. Please verify the ages of the victims, offenders, and/or arrestees on the incident(s) in question.

Weapon Law Violations with Automatic Weapon Indicator

The automatic weapon indicator is used only when the firearm involved in an incident shoots or is designed to shoot more than one shot at a time by a single pull of the trigger without manual reloading. Please confirm the Type of Weapon involved in the incident(s) was automatic and not semi-automatic.

Weapon Law Violations with Personal Weapons

The data reported in these incidents contain only a Data Value of “Personal Weapons” as the Type of Weapon. A Weapon Law Violation should contain a type of weapon such as firearm, cutting instrument, explosive, incendiary device, or other deadly weapons, not “Personal Weapons” (fist, hands, or feet).